

**TOWN OF NORTH HEMPSTEAD
BOARD MEETING
AGENDA**



January 9, 2018

7:00 PM

RESOLUTIONS:

1. A RESOLUTION APPOINTING ELIZABETH D. BOTWIN AS TOWN ATTORNEY OF THE TOWN OF NORTH HEMPSTEAD.
2. A RESOLUTION APPOINTING MOIRA LABARBERA AS DIRECTOR OF PURCHASING OF THE TOWN OF NORTH HEMPSTEAD.
3. A RESOLUTION APPOINTING STEPHEN MAZZA AND PAULA UHL AS EQUAL EMPLOYMENT OPPORTUNITY AND AMERICANS WITH DISABILITIES ACT OFFICERS FOR THE TOWN OF NORTH HEMPSTEAD.
4. A RESOLUTION APPOINTING WAYNE H. WINK, JR. AS REGISTRAR OF VITAL STATISTICS.
5. A RESOLUTION AUTHORIZING THE TOWN CLERK IN HIS CAPACITY AS REGISTRAR OF VITAL STATISTICS OF THE TOWN OF NORTH HEMPSTEAD TO APPOINT A DEPUTY REGISTRAR AND SUB-REGISTRARS AND AUTHORIZING THE PAYMENT OF ANNUAL COMPENSATION FOR SUCH SERVICES.
6. A RESOLUTION APPOINTING WAYNE H. WINK, JR., TOWN CLERK, AS MARRIAGE OFFICER OF THE TOWN OF NORTH HEMPSTEAD.
7. A RESOLUTION APPOINTING FIRST DEPUTY TOWN CLERK EILEEN KRANEBURG AND DEPUTY TOWN CLERK NICHOLAS GUARIGLIA AS MARRIAGE OFFICERS OF THE TOWN OF NORTH HEMPSTEAD.
8. A RESOLUTION APPOINTING ADDITIONAL MARRIAGE OFFICERS FOR THE TOWN OF NORTH HEMPSTEAD FOR 2018.
9. A RESOLUTION DESIGNATING TOWN CLERK WAYNE H. WINK, JR. TO REPRESENT THE TOWN OF NORTH HEMPSTEAD AT THE ANNUAL BUSINESS SESSION OF THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK TO BE HELD IN NEW YORK CITY ON FEBRUARY 18, 2018 THROUGH FEBRUARY 21, 2018, AND DESIGNATING SENIOR DEPUTY TOWN ATTORNEY MICHAEL

KELLY TO SERVE AS ALTERNATE TO ACT IN THE ABSENCE OF WAYNE H. WINK, JR.

10. A RESOLUTION ESTABLISHING THE LIST OF DESIGNATED OFFICIAL NEWSPAPERS FOR PUBLICATION OF NOTICES, RESOLUTIONS, ORDINANCES AND/OR LOCAL LAWS BY THE TOWN DURING THE YEAR 2018.
11. A RESOLUTION AUTHORIZING THE PLACEMENT OF VARIOUS POLICIES OF INSURANCE FOR CALENDAR YEAR 2018.
12. A RESOLUTION ESTABLISHING THE LIST OF DESIGNATED DEPOSITORIES FOR TOWN FUNDS FOR CALENDAR YEAR 2018.
13. A RESOLUTION ESTABLISHING PETTY CASH FUNDS AND CHANGE BANKS FOR VARIOUS TOWN DEPARTMENTS FOR CALENDAR YEAR 2018.
14. A RESOLUTION AUTHORIZING THE MAKING OF A SHORT TERM LOAN FROM THE TOWN OUTSIDE VILLAGE FUND TO THE GENERAL FUND.
15. A RESOLUTION AUTHORIZING THE EMPLOYMENT, APPOINTMENT, TRANSFER, ADJUSTMENT, CORRECTION, CHANGE IN GRADE OR SALARY AND/OR TERMINATION OF EMPLOYEES AND/OR OFFICIALS IN VARIOUS DEPARTMENTS OF THE TOWN.

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 1 - 2018

A RESOLUTION APPOINTING ELIZABETH D. BOTWIN AS TOWN ATTORNEY OF THE TOWN OF NORTH HEMPSTEAD.

BE IT RESOLVED that the position of Town Attorney of the Town of North Hempstead, Nassau County, New York, heretofore created and established, be and the same hereby is re-established and continued and that Elizabeth D. Botwin, be and hereby is appointed to serve as the Town Attorney for the term commencing as of January 1, 2018, and terminating on December 31, 2019, pursuant to the provisions of the Town Law of the State of New York.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Comptroller Finance

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 2 - 2018

A RESOLUTION APPOINTING MOIRA LABARBERA AS DIRECTOR OF PURCHASING OF THE TOWN OF NORTH HEMPSTEAD.

BE IT RESOLVED that the position of Director of Purchasing of the Town of North Hempstead, Nassau County, New York, heretofore created and established, be and hereby is re-established and continued and that Moira LaBarbera, be and hereby is appointed to serve as the Director of Purchasing for the term commencing as of January 1, 2018, and terminating on December 31, 2019, pursuant to the provisions of the Town Law of the State of New York.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Comptroller Finance

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 3 - 2018

A RESOLUTION APPOINTING STEPHEN MAZZA AND PAULA UHL AS EQUAL EMPLOYMENT OPPORTUNITY AND AMERICANS WITH DISABILITIES ACT OFFICERS FOR THE TOWN OF NORTH HEMPSTEAD.

WHEREAS, the Town of North Hempstead has previously appointed Estefany Garay and Denise Thompson to the positions of Equal Employment Opportunity (EEO) and Americans with Disabilities Act (ADA) Officer for the Town of North Hempstead; and

WHEREAS, Denise Thompson has left her employment with the Town, creating a vacancy in one EEO and ADA Officer position; and

WHEREAS, the Town Board wishes to establish an additional position of EEO and ADA Officer for the Town of North Hempstead; and

WHEREAS, this Board wishes to appoint Stephen Mazza to fill the aforementioned vacancy and appoint Paula Uhl to the additional EEO and ADA Officer position.

NOW, THEREFORE, BE IT

RESOLVED that Stephen Mazza be and hereby is appointed to serve as EEA and ADA Officer to fill the aforementioned vacancy; and be it further

RESOLVED that an additional EEO and ADA Officer position for the Town of North Hempstead be and hereby is established; and be it further

RESOLVED that Paula Uhl be and hereby is appointed to serve as the additional EEO and ADA Officer.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 4 - 2018

A RESOLUTION APPOINTING WAYNE H. WINK, JR. AS REGISTRAR OF VITAL STATISTICS.

WHEREAS, Public Health Law '4121 requires the Town Board to appoint a Registrar of Vital Statistics; and

WHEREAS, this Board has determined that the Town Clerk, Wayne H. Wink, Jr. is eligible and represents the most suitable person to act in the capacity of Registrar of Vital Statistics; and

WHEREAS, this Board wishes to appoint the Town Clerk, Wayne H. Wink, Jr. , as the Registrar of Vital Statistics.

NOW, THEREFORE, BE IT

RESOLVED that pursuant to the provisions of the Public Health Law of the State of New York, the Town Clerk, Wayne H. Wink, Jr., be and hereby is designated and appointed as Registrar of Vital Statistics of the Town of North Hempstead for the year commencing January 1, 2018, at an annual salary as set forth in the Town=s Part-Town Fund Budget for the year January 1, 2018 to December 31, 2018, in lieu of any fees provided for under the Public Health Law.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 5 - 2018

A RESOLUTION AUTHORIZING THE TOWN CLERK IN HIS CAPACITY AS REGISTRAR OF VITAL STATISTICS OF THE TOWN OF NORTH HEMPSTEAD TO APPOINT A DEPUTY REGISTRAR AND SUB-REGISTRARS AND AUTHORIZING THE PAYMENT OF ANNUAL COMPENSATION FOR SUCH SERVICES.

WHEREAS, Public Health Law §4122 authorizes the Town Clerk to appoint a deputy registrar and sub-registrars to issue burial permits during nighttime hours within the Town; and

WHEREAS, the Town Clerk has advised that he wishes to appoint Eileen Kraneburg as deputy registrar; and

WHEREAS, the Town Clerk has advised that he wishes to appoint Alice Gori, Donna Curci, Lucia Yakkey and Cathy Mizzi, all current employees of the Town of North Hempstead, as night sub-registrars; and

WHEREAS, this Board recognizes the inconvenience of performing these services during nighttime hours and wishes to authorize payment of a deputy registrar and night sub-registrars.

NOW, THEREFORE, BE IT

RESOLVED that the Town Clerk/Registrar of Vital Statistics is hereby authorized to appoint Eileen Kraneburg as deputy registrar and to pay her an annual compensation of \$3,000.00; and to appoint Alice Gori, Donna Curci, Lucia Yakkey and Cathy Mizzi as night sub-registrars of the Town of North Hempstead, and is authorized to pay each an annual compensation of \$3,000.00, pursuant to the provisions of the Public Health Law.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 6 - 2018

A RESOLUTION APPOINTING WAYNE H. WINK, JR., TOWN CLERK, AS MARRIAGE OFFICER OF THE TOWN OF NORTH HEMPSTEAD.

WHEREAS, Domestic Relations Law '11-c authorizes the Town Board to appoint marriage officers who shall have the authority to solemnize marriages within the Town; and

WHEREAS, this Board wishes to appoint Wayne H. Wink, Jr., Town Clerk, as a marriage officer.

NOW, THEREFORE, BE IT

RESOLVED that Wayne H. Wink, Jr., Town Clerk, being duly qualified, be and hereby is appointed as a marriage officer of the Town of North Hempstead for the year commencing January 1, 2018, to serve without compensation from the Town of North Hempstead.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 7 - 2018

A RESOLUTION APPOINTING FIRST DEPUTY TOWN CLERK EILEEN KRANEBURG AND DEPUTY TOWN CLERK NICHOLAS GUARIGLIA AS MARRIAGE OFFICERS OF THE TOWN OF NORTH HEMPSTEAD.

WHEREAS, Domestic Relations Law §11-c authorizes the Town Board to appoint marriage officers who shall have the authority to solemnize marriages within the Town of North Hempstead (the “Town”); and

WHEREAS, this Board wishes to appoint First Deputy Town Clerk Eileen Kraneburg and Deputy Town Clerk Nicholas Guariglia as marriage officers.

NOW, THEREFORE, BE IT

RESOLVED that First Deputy Town Clerk, Eileen Kraneburg and Deputy Town Clerk, Nicholas Guariglia, being duly qualified, be and hereby are appointed as marriage officers of the Town of North Hempstead for the year commencing January 1, 2018, to serve without compensation from the Town.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney, Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 8 - 2018

A RESOLUTION APPOINTING ADDITIONAL MARRIAGE OFFICERS FOR THE TOWN OF NORTH HEMPSTEAD FOR 2018.

WHEREAS, Domestic Relations Law §11-c authorizes the Town Board to appoint marriage officers who shall have the authority to solemnize marriages within the Town; and

WHEREAS, this Board wishes to appoint Judi Bosworth, Viviana Russell, Peter J. Zuckerman, Angelo P. Ferrara, Anna M. Kaplan, Lee R. Seeman and Dina M. De Giorgio, members of the Town Board, as additional marriage officers.

NOW, THEREFORE, BE IT

RESOLVED that Judi Bosworth, Viviana Russell, Peter J. Zuckerman, Angelo P. Ferrara, Anna M. Kaplan, Lee R. Seeman and Dina M. De Giorgio, residents of the Town of North Hempstead, being duly qualified, be and hereby are appointed as marriage officers of the Town of North Hempstead for the year commencing January 1, 2018, to serve without compensation from the Town of North Hempstead.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 9 - 2018

A RESOLUTION DESIGNATING TOWN CLERK WAYNE H. WINK, JR. TO REPRESENT THE TOWN OF NORTH HEMPSTEAD AT THE ANNUAL BUSINESS SESSION OF THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK TO BE HELD IN NEW YORK CITY ON FEBRUARY 18, 2018 THROUGH FEBRUARY 21, 2018, AND DESIGNATING SENIOR DEPUTY TOWN ATTORNEY MICHAEL KELLY TO SERVE AS ALTERNATE TO ACT IN THE ABSENCE OF WAYNE H. WINK, JR.

WHEREAS, the Annual Business Session of the Association of Towns of the State of New York will be held on February 18 to 21st, 2018; and

WHEREAS, it is necessary for the Town Board to designate a person to cast the vote of the Town of North Hempstead at said meeting pursuant to Section 6, of Article III of the Constitution and By-Laws of said Association, and to appoint an alternate to act in her absence; and

WHEREAS, this Board wishes to designate Wayne H. Wink, Jr., Town Clerk, to represent the Town at said session, and to appoint Michael Kelly, Senior Deputy Town Attorney, to serve as alternate.

NOW, THEREFORE, BE IT

RESOLVED that Wayne H. Wink, Jr., Town Clerk of the Town of North Hempstead, be and she hereby is designated to represent the Town at the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 18th to 21st, 2018, and to cast the vote of the aforesaid Town, pursuant to Section 6 of Article III of the Constitution and By-Laws of said Association; and be it further

RESOLVED that Michael Kelly, Senior Deputy Town Attorney of the Town of North Hempstead, be and hereby is designated to serve as alternate to act in the absence of Wayne H. Wink; and be it further

RESOLVED that the Town Clerk is hereby authorized and directed to file a Certificate of Designation with the Association of Towns of the State of New York, setting forth said designations.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 10 - 2018

**A RESOLUTION ESTABLISHING THE LIST OF DESIGNATED OFFICIAL
NEWSPAPERS FOR PUBLICATION OF NOTICES, RESOLUTIONS, ORDINANCES
AND/OR LOCAL LAWS BY THE TOWN DURING THE YEAR 2018.**

WHEREAS, the Town Clerk has asked the Town Board to designate certain newspapers for the publication of notices, resolutions or ordinances and local laws as may be required by law, or directed by this Board for the 2018 calendar year; and

WHEREAS, the Town Board wishes to designate said newspapers.

NOW THEREFORE, BE IT

RESOLVED that the Town Clerk be and she hereby is authorized and directed to publish such notices, resolutions or ordinances and local laws as may be required by law, or directed by this Board, to be published during the year 2018 in any one or more of the following newspapers:

| | |
|------------------------|------------------------------------|
| Manhasset Press | Great Neck Record |
| Manhasset Times | The New Hyde Park Illustrated News |
| Port Washington News | New Hyde Park Herald-Courier |
| Roslyn News | Westbury Times |
| Roslyn Times | Community Journal |
| Floral Park Dispatch | Mineola American |
| Glen Cove Record Pilot | Williston Times |
| Great Neck News | Newsday |
| Port Washington Times | |

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney, Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 11 - 2018

A RESOLUTION AUTHORIZING THE PLACEMENT OF VARIOUS POLICIES OF INSURANCE FOR CALENDAR YEAR 2018.

WHEREAS, the Town of North Hempstead's current insurance policies for General Liability, Automobile Liability, Primary Excess Liability, Secondary Excess Liability, Public Officials and Employers' Liability, Employment Benefits, Boiler and Machinery, Crime/Fidelity, and Excess Workers' Compensation and Employers' Liability coverage expired as of January 1, 2018; and

WHEREAS, the Town has received favorable pricing and coverage quotations for a General Liability (General Liability, Auto, Public Officials, Employment Benefit Liability and Primary Excess Liability) policies from Berkley Insurance Company; a Secondary Excess Liability policy from Allied World; a Boiler and Machinery policy from Hartford Steam Boiler Inspection and Insurance Company; a Public Employee Blanket Bond (Crime/Fidelity policy) from Great American Insurance Company; an Excess Workers' Compensation and Employers' Liability policy from New York Marine and General Insurance Company; and a Cyber Liability policy from ACE/Chubb Insurance Company, all for the period of January 1, 2018 through January 1, 2019; and

WHEREAS, the Town's insurance brokers and the Town's insurance consultant have recommended placement of these policies as quoted.

NOW, THEREFORE, BE IT

RESOLVED that a General Liability (General Liability, Auto, Public Officials, Employment Benefit Liability and Primary Excess Liability) policy be placed with Berkley Insurance Company; a Secondary Excess Liability policy be placed with Allied World; a Boiler and Machinery policy be placed with Hartford Steam Boiler Inspection and Insurance Company; a Public Employee Blanket Bond (Crime/Fidelity policy) be placed with Great American Insurance Company; an Excess Workers' Compensation and Employers' Liability policy be placed with New York Marine and General Insurance Company; and a Cyber Liability policy be placed with ACE/Chubb Insurance Company, all for the period of January 1, 2018 through January 1, 2019; and be it further

RESOLVED that the Supervisor, Deputy Supervisor, Comptroller, Commissioner of Human Resources and Town Attorney are hereby authorized to take such other action as may be necessary to effectuate the foregoing; and be it further

RESOLVED that the Comptroller be and hereby is authorized and directed to pay the costs hereof upon receipt of duly executed and certified claims therefor.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Supervisor Comptroller HR

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 12 - 2018

A RESOLUTION ESTABLISHING THE LIST OF DESIGNATED DEPOSITORIES FOR TOWN FUNDS FOR CALENDAR YEAR 2018.

WHEREAS, the Town Comptroller has requested that the Town Board designate certain banks and trust companies of the State of New York (the “Financial Institutions”) as depositories of Town funds for the deposit and drawing of orders for the payment of money by the Town; and

WHEREAS, the Town Board wishes to establish such depositories.

NOW, THEREFORE, BE IT

RESOLVED that the following named Financial Institutions be hereby designated as the depositories in which the Supervisor, Comptroller, Town Clerk, and Receiver of Taxes shall deposit all monies coming into their possession by virtue of their office during the year 2018:

Capital One Bank
Bridgehampton National Bank
Empire National Bank
First National Bank of Long Island
Flushing Bank
J.P. Morgan Chase
Signature Bank
TD Bank
Wells Fargo Bank

; and be it further

RESOLVED that the foregoing designation of each Financial Institution is conditioned upon their collateralizing Town deposits by pledging eligible securities as more fully described in the Town’s Investment Policy, dated December 19, 2017, as amended, and in accordance with General Municipal Law §10; and be it further

RESOLVED that the Financial Institutions are authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of the Town of North Hempstead when bearing the original or facsimile signature of Judi Bosworth, Supervisor; and be it further

RESOLVED that the Financial Institutions are authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of the Town of North Hempstead -- Office of the Receiver of Taxes -- when bearing the original or facsimile signature of Charles Berman, Receiver of Taxes; and be it further

RESOLVED that First National Bank of Long Island is authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of the Town of North Hempstead -- Office of the Town Clerk -- when bearing the original or facsimile signature of Wayne H. Wink, Jr., Town Clerk; and be it further

RESOLVED that J.P. Morgan Chase Bank is authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of the Town of North Hempstead -- Town Attorney Escrow Account -- when bearing the original or facsimile signature of Elizabeth D. Botwin, duly appointed Town Attorney or Lorienton Palmer, Deputy Town Attorney; and be it further

RESOLVED that the Supervisor, Comptroller, Receiver of Taxes, Town Clerk and Town Attorney are hereby authorized to take such other action as may be necessary to effectuate the foregoing.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney, Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 13 - 2018

A RESOLUTION ESTABLISHING PETTY CASH FUNDS AND CHANGE BANKS FOR VARIOUS TOWN DEPARTMENTS FOR CALENDAR YEAR 2018.

WHEREAS, the Comptroller has recommended to this Board that Petty Cash Funds and Change Banks be established in various departments and divisions within the Town for the year 2018; and

WHEREAS, this Board wishes to establish Petty Cash Funds and Change Banks as recommended by the Comptroller.

NOW, THEREFORE, BE IT

RESOLVED that Petty Cash Funds and Change Banks are hereby established for the year 2018 for the following departments and divisions in the following amounts, said amounts incorporating previous authorizations of the Board made pursuant to Town Law:

PETTY CASH

| <u>DEPARTMENT/DIVISION</u> | <u>AMOUNT</u> |
|--------------------------------------|----------------------|
| Town Clerk | \$200.00 |
| Comptroller | \$200.00 |
| Town Attorney | \$200.00 |
| Public Works | \$100.00 |
| Harbor Links Golf Course | \$500.00 |
| Parks Administration | \$250.00 |
| Administrative Services | \$200.00 |
| Highways | \$100.00 |
| Community Services | \$200.00 |
| Planning Department | \$ 50.00 |
| Department of Public Safety | \$ 50.00 |
| Department of Services for the Aging | <u>\$ 200.00</u> |
| | \$2,250.00 |

CHANGE BANKS

| <u>DEPARTMENT/DIVISION</u> | <u>AMOUNT</u> |
|-----------------------------------|----------------------|
| Receiver of Taxes | \$ 700.00 |

| | |
|-------------------------------|------------------|
| Town Clerk | \$ 330.00 |
| Michael J. Tully Park | \$ 250.00 |
| North Hempstead Beach Park | \$ 600.00 |
| Manorhaven Park | \$ 600.00 |
| Clinton G. Martin Park | \$ 300.00 |
| Harbor Links Golf Course | \$4,500.00 |
| Whitney Pond Park | \$ 100.00 |
| Spooky Walk | \$1,500.00 |
| Fireworks | \$ 300.00 |
| "Yes We Can" Community Center | \$ 100.00 |
| Building Department | \$ 100.00 |
| Funday Monday | \$ 100.00 |
| Harbor Hills Park | <u>\$ 100.00</u> |
| | \$ 9,580.00 |

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney, Comptroller

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 14 - 2018

A RESOLUTION AUTHORIZING THE MAKING OF A SHORT TERM LOAN FROM THE TOWN OUTSIDE VILLAGE FUND TO THE GENERAL FUND.

WHEREAS, to cover a cash shortfall in the Town of North Hempstead's (the "Town") General Fund while the Town waits for the County of Nassau to remit the Town's portion of sales tax revenue, the Town Board (the "Board") wishes to authorize a \$3,000,000.00 loan by the Town Outside Village Fund (Part-Town and Highway) to the Town General Fund for a term ending December 31, 2018, at an annual interest rate of 0.30% (the "Loan").

NOW, THEREFORE BE IT

RESOLVED that the Board hereby authorizes the making of the Loan; and be it further

RESOLVED the Supervisor and the Comptroller are hereby authorized to take such action as may be necessary to effectuate the foregoing.

Dated: Manhasset, New York

January 9, 2018

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio

cc: Town Attorney Comptroller

Supervisor Bosworth offered the following resolution and moved its-adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 15 - 2018

A RESOLUTION AUTHORIZING THE EMPLOYMENT, APPOINTMENT, TRANSFER, ADJUSTMENT, CORRECTION, CHANGE IN GRADE OR SALARY AND/OR TERMINATION OF EMPLOYEES AND/OR OFFICIALS IN VARIOUS DEPARTMENTS OF THE TOWN.

WHEREAS, the approval of this Board has been requested for the employment, appointment, transfer, adjustment, correction, change in grade or salary and/or termination of certain individuals, employees and/or officials in various departments of the Town of North Hempstead (the "Town") as more particularly set forth in a memorandum on file in the Office of the Commissioner of Finance; and

WHEREAS, the Board believes it is in the best interests of the Town to approve the request.

NOW, THEREFORE, BE IT

RESOLVED that the following employments, appointments, transfers, adjustments, corrections, changes in grade or salary, and/or terminations are hereby adopted and approved:

ALL APPOINTMENTS PENDING COMPLETION OF PAPERWORK AND CIVIL SERVICE APPROVAL

SEE EXHIBITS A AND B ATTACHED

;and be it further

RESOLVED that the above listed employments, appointments, transfers, adjustments, corrections, and/or changes in grade or salary are hereby appointed to the respective positions at a rate of compensation shown next to their names; and be it further

RESOLVED that the appointments and employments are subject to the satisfactory completion of a physical examination by a physician; and be it further

RESOLVED that the term of appointment and employment of any person to an exempt position shall be at the pleasure of the Town Board; and be it further

RESOLVED that the effective date of the foregoing employments, appointments, transfers, adjustments, corrections, and/or changes in grade or salary of said individuals, employees and/or officials in the various departments of the Town shall be that date certified by the Commissioner of Finance; and be it further

RESOLVED that the foregoing appointments, employments and terminations are subject to the rules and regulations of the Nassau County Civil Service Commission and New York State Civil Service Law.

Dated: Manhasset, New York

January 9, 2018

The vote of the foregoing resolution was recorded as follows:

Ayes: Councilperson Ferrara, Councilperson Kaplan, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson De Giorgio



HUMAN RESOURCES DEPARTMENT

ing appointments and/or changes for the 01/09/18 Town Board Meeting

er-Commissioner of Human Resources

To:Supervisor Judi Bosworth

APPROVAL. ALL CHANGES WILL TAKE PLACE NO EARLIER THAN THE PAY PERIOD BEGINNING 01/13/18

EMPLOYMENT COMMENCES 05/01/2018 AND ENDS 09/30/2018.

es that the prospective hire has completed and filed the RDF with the HR department.

| Type | RDF SIGNED | Fr/To | Department # | Department Name | Budget Code | Employee Name | FT / PT / Seasonal | Employee Title | Employee Rate | Grade/Step | Effective Date |
|-----------------|------------|-------|--------------|-------------------|-----------------|------------------------|--------------------|-------------------------------|---------------------------------|---------------|----------------|
| New Hire | | From | | | | | | | | | |
| | | To | 944000 | Communications | A.15.1481.1000 | Joel Harris | PT | Laborer | \$35.00/hr | | 1/2/2018 |
| New Hire | | From | | | | | | | | | |
| | | To | 127100 | Supervisor | A.10.1220.1000 | Jennifer Eberhardt | FT | Admin. Asst to Supervisor | \$56,000 ann/\$2153.85 bi/wk | | |
| Location Change | | From | 903100 | 311 | A.30.1480.1200 | | | | | | |
| | | To | 950000 | Town Clerk | A.13.1410.1200 | Rachel Nabavian | PT | Attendant | \$17.50/hr | | |
| Salary Change | | From | 121800 | Comptroller | A.03.1315.1000 | Sherry Marx-Eisenstadt | FT | Sec. to Town Comptroller | \$77,501.58 ann/\$2980.83 bi/wk | | |
| | | To | | | | | 80% | | \$86,000 ann/\$3307.69 bi/wk | | |
| Salary Change | | From | 121800 | Comptroller | A.03.1315.1000 | Dennis Morgan | FT | Chief Deputy Comptroller | \$111,284 ann/ 4,280.15 bi/wk | | |
| | | To | | | | | | | \$115,284 ann/\$4,434.00 bi/wk | | |
| Retirement | | From | 306000 | Highway | DA.07.5223.1000 | Diane O'Donnell | FT | Traffic Systems Insp. 1 | \$83,589 ann/\$3215.00 bi/wk | Gr 16/St 30.0 | 12/31/2017 |
| | | To | | | | | | | | | |
| Retirement | | From | 121800 | Comptroller | A.03.1315.1000 | Lucille Lyons | FT | Accounting Systems Specialist | \$89,224 ann/\$3431.70 bi/wk | Gr 20/St 17.5 | 12/31/2017 |
| | | To | | | | | | | | | |
| Resignation | | From | 933300 | Parks & Rec/YWCCC | A.05.7141.1200 | Jonathan Sandiford | PT | Laborer 1 | \$11.00/hr | | 12/13/2017 |
| | | To | | | | | | | | | |
| Resignation | | From | 933300 | Parks & Rec/YWCCC | A.05.7141.1200 | Quiana Funchess | PT | Attendant | \$11.00/hr | | 10/17/2017 |
| | | To | | | | | | | | | |
| Resignation | | From | 127100 | Supervisor | A.10.1220.1000 | Robert Troiano | FT | Admin. Asst to Supervisor | \$137,600 ann/\$5294.62 bi/wk | | |
| | | To | | | | | | | | | 12/31/2017 |
| Resignation | | From | 121800 | Comptroller | A.03.1315.1000 | Averil Smith | FT | Town Comptroller | \$136,688 ann/\$5257.23 bi/wk | | 1/5/2018 |
| | | To | | | | | | | | | |
| Resignation | | From | 127600 | Town Attorney | A.11.1420.1000 | Mitchell Pitnick | FT | Chief Deputy Town Attorney | \$113,130 ann/\$4,351.15 bi/wk | | 1/8/2018 |
| | | To | | | | | | | | | |
| Termination | | From | 121800 | Comptroller | A.03.1315.1000 | Joyce LaRocca | FT | Administrative Assistant | \$60,405 ann/\$2323.27 bi/wk | Gr 20/St 1.0 | 12/28/2017 |
| | | To | | | | | | | | | |
| | | From | | | | | | | | | |
| | | To | | | | | | | | | |

| CoCode | Dept #) | Home Dept | Name | Employee type | Net Salary 1/1/2018 | Salary with 1.75% Increase | \$ Increase | Hire Date | | 1.0175 |
|--|---------|-------------------------------------|------------------------------|---------------|---------------------|----------------------------|-------------|------------|--|--------|
| EMPLOYEES HIRED PRIOR TO 1/1/2017 | | | | | | | | | | |
| 718 | 120000 | A.01.1620.1000 ADM - Dept Adm Serv | Hoda, Peter M | EXEMPT | 105,137 | 106,977 | 1,840 | 03/13/2006 | | |
| 718 | 121000 | A.02.6310.1000 CSD - COMM SERV ADM. | Burton, Richard | EXEMPT | 65,420 | 66,565 | 1,145 | 01/07/2004 | | |
| 718 | 121000 | A.02.6310.1000 CSD - COMM SERV ADM. | Corcoran-Galante, Kimberly A | EXEMPT | 116,111 | 118,143 | 2,032 | 02/04/2002 | | |
| 718 | 121000 | A.02.6310.1000 CSD - COMM SERV ADM. | Garay, Estefany | EXEMPT | 70,875 | 72,115 | 1,240 | 01/12/2015 | | |
| 718 | 121000 | A.02.6310.1000 CSD - COMM SERV ADM. | Smitheimer, Roy J. | EXEMPT | 69,143 | 70,353 | 1,210 | 06/10/2013 | | |
| 718 | 122000 | A.04.1310.1000 FIN -Human Resources | Temares, Matthew | EXEMPT | 70,875 | 72,115 | 1,240 | 10/03/2013 | | |
| 718 | 122000 | A.04.1310.1000 FIN -Human Resources | Weitzner, Robert | EXEMPT | 116,205 | 118,239 | 2,034 | 05/04/2009 | | |
| 718 | 122900 | A.05.7020.1000 PARKS - Park Admin | Darcy, John J. | EXEMPT | 88,979 | 90,536 | 1,557 | 01/08/2002 | | |
| 718 | 122900 | A.05.7020.1000 PARKS - Park Admin | Gillen, Kelly Anne | EXEMPT | 91,125 | 92,720 | 1,595 | 05/04/2015 | | |
| 718 | 122900 | A.05.7020.1000 PARKS - Park Admin | Kelly, Kevin J | EXEMPT | 101,707 | 103,487 | 1,780 | 05/02/2005 | | |
| 718 | 122900 | A.05.7020.1000 PARKS - Park Admin | Weber, Jill | EXEMPT | 126,563 | 128,778 | 2,215 | 01/12/2015 | | |
| 718 | 129000 | A.06.3010.1000 Dept Pub Saf | Brown, Shawn D. | EXEMPT | 110,000 | 111,925 | 1,925 | 10/18/2004 | | |
| 718 | 126000 | A.07.1490.1000 PUBLIC WKS ADM | Dimaria, Paul | EXEMPT | 137,453 | 139,858 | 2,405 | 07/12/2010 | | |
| 718 | 125600 | A.09.1330.1000 TAX - Recvr Of Taxe | Derosa, Louis G. | EXEMPT | 96,642 | 98,333 | 1,691 | 01/29/2004 | | |
| 718 | 125600 | A.09.1330.1000 TAX - Recvr Of Taxe | Mott, Catherine | EXEMPT | 48,600 | 49,451 | 851 | 08/01/2016 | | |
| 718 | 127100 | A.10.1220.1000 SUP - Supervisor | Brinn, Rachel | EXEMPT | 78,216 | 79,585 | 1,369 | 01/01/2014 | | |
| 718 | 127100 | A.10.1220.1000 SUP - Supervisor | Ciaccio, Stephanie | EXEMPT | 70,000 | 71,225 | 1,225 | 05/09/2011 | | |
| 718 | 127100 | A.10.1220.1000 SUP - Supervisor | Khatchadourian, Aline | EXEMPT | 91,125 | 92,720 | 1,595 | 01/01/2014 | | |
| 718 | 127100 | A.10.1220.1000 SUP - Supervisor | Mazza, Stephen | EXEMPT | 76,950 | 78,296 | 1,347 | 07/11/2016 | | |
| 718 | 127100 | A.10.1220.1000 SUP - Supervisor | Peltz, Arthur | EXEMPT | 70,507 | 71,741 | 1,234 | 02/01/2010 | | |
| 718 | 122100 | A.10.1341.1000 SUP -FINANCE | LaBarbera, Moira | EXEMPT | 69,458 | 70,673 | 1,216 | 07/18/2016 | | |
| 718 | 122100 | A.10.1341.1000 SUP -FINANCE | Lamendola, Jessica | EXEMPT | 119,475 | 121,566 | 2,091 | 07/18/2016 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Abata, Amanda | EXEMPT | 80,000 | 81,400 | 1,400 | 06/19/2014 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Benjamin, Donelle M | EXEMPT | 52,000 | 52,910 | 910 | 11/23/2015 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Botwin, Elizabeth | EXEMPT | 161,646 | 164,475 | 2,829 | 01/01/2014 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Kelly, Michael | EXEMPT | 97,309 | 99,012 | 1,703 | 04/08/2013 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Palmer, Lorienton | EXEMPT | 108,364 | 110,260 | 1,896 | 01/05/2011 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Persaud, Gaitrie | EXEMPT | 49,802 | 50,674 | 872 | 04/16/2007 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Roopsingh, Neera | EXEMPT | 65,000 | 66,138 | 1,138 | 09/22/2015 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Russell, Brittney | EXEMPT | 76,196 | 77,529 | 1,333 | 04/15/2013 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Spitzer, Yael | EXEMPT | 56,700 | 57,692 | 992 | 02/01/2011 | | |
| 718 | 128200 | A.12.1010.1000 Town Board | Farrell, Khadija | EXEMPT | 55,528 | 56,500 | 972 | 04/29/2013 | | |
| 718 | 128200 | A.12.1010.1000 Town Board | Gray, Suzette A. | EXEMPT | 55,528 | 56,500 | 972 | 02/20/2013 | | |
| 718 | 128200 | A.12.1010.1000 Town Board | Moran, James A | EXEMPT | 55,528 | 56,500 | 972 | 06/08/2015 | | |
| 718 | 128200 | A.12.1010.1000 Town Board | Samet, Sabereh | EXEMPT | 57,568 | 58,575 | 1,007 | 01/03/2012 | | |
| 718 | 128200 | A.12.1010.1000 Town Board | Shannon, Christopher | EXEMPT | 55,528 | 56,500 | 972 | 03/28/2016 | | |
| 718 | 128700 | A.13.1410.1000 TWC - Town Clerk | Gimpelman, Brandon | EXEMPT | 45,000 | 45,788 | 788 | 12/17/2016 | | |
| 718 | 128700 | A.13.1410.1000 TWC - Town Clerk | Guariglia, Nicholas | EXEMPT | 92,138 | 93,750 | 1,612 | 01/01/2014 | | |
| 718 | 128700 | A.13.1410.1000 TWC - Town Clerk | Kraneburg, Eileen | EXEMPT | 93,513 | 95,149 | 1,636 | 05/25/2012 | | |
| 718 | 127200 | A.15.1481.1000 SUP - PUBLIC INFO | Cheng, Rebecca | EXEMPT | 57,713 | 58,723 | 1,010 | 06/03/2010 | | |
| 718 | 127200 | A.15.1481.1000 SUP - PUBLIC INFO | DiStefano, Victoria | EXEMPT | 45,563 | 46,360 | 797 | 01/19/2016 | | |
| 718 | 127200 | A.15.1481.1000 SUP - PUBLIC INFO | Marksheid, Samuel | EXEMPT | 51,302 | 52,200 | 898 | 09/12/2011 | | |
| 718 | 127200 | A.15.1481.1000 SUP - PUBLIC INFO | Trottere, Carole | EXEMPT | 116,438 | 118,476 | 2,038 | 03/24/2014 | | |
| 718 | 121700 | A.27.1680.1000 ITT - DOITT | Guillermo, Daniel | EXEMPT | 126,563 | 128,778 | 2,215 | 06/13/2016 | | |
| 718 | 103000 | A.30.1480.1000 ITT - 311 CALL CENTE | Delva, Lucie J | EXEMPT | 42,299 | 43,039 | 740 | 11/21/2005 | | |
| 718 | 103000 | A.30.1480.1000 ITT - 311 CALL CENTE | Lucas, Roslyn | EXEMPT | 40,905 | 41,621 | 716 | 08/21/2007 | | |
| 718 | 103000 | A.30.1480.1000 ITT - 311 CALL CENTE | Malizia, Vincent C | EXEMPT | 115,000 | 117,013 | 2,013 | 01/02/2009 | | |
| 718 | 103000 | A.30.1480.1000 ITT - 311 CALL CENTE | Sajous, Stephanie | EXEMPT | 53,888 | 54,831 | 943 | 03/31/2008 | | |
| 718 | 121200 | A.34.6773.1000 DSA - DEPT OF SERV F | Miller, Rebecca | EXEMPT | 77,470 | 78,826 | 1,356 | 04/14/2007 | | |
| 718 | 121200 | A.34.6773.1000 DSA - DEPT OF SERV F | Uhl, Paula | EXEMPT | 93,310 | 94,943 | 1,633 | 12/03/2007 | | |
| 718 | 212000 | B.31.8020.1000 Pln & Res Dev Adm | Levine, Michael | EXEMPT | 143,118 | 145,623 | 2,505 | 06/12/2006 | | |
| 718 | 210700 | B.33.3620.1000 ADM - Administration | Niewender, John W. | EXEMPT | 114,716 | 116,724 | 2,008 | 04/21/2004 | | |
| 718 | 210700 | B.33.3620.1000 ADM - Administration | Summa, Lauren | EXEMPT | 80,000 | 81,400 | 1,400 | 01/31/2011 | | |
| 718 | 210500 | B.33.3621.1000 BLDG - Bldg Inspecto | Garcia, Gabriel I | EXEMPT | 96,072 | 97,753 | 1,681 | 05/27/2008 | | |
| 718 | 211000 | B.33.3622.1000 Plans Examination | Norjen, Glenn K | EXEMPT | 101,972 | 103,757 | 1,785 | 07/21/2008 | | |
| 718 | 301000 | DA.07.5220.1000 Hwy/PW Admin | Cronin, Kevin M | EXEMPT | 122,500 | 124,644 | 2,144 | 06/27/2016 | | |
| 718 | 301000 | DA.07.5220.1000 Hwy/PW Admin | Geraci, Joseph P | EXEMPT | 140,000 | 142,450 | 2,450 | 03/10/2008 | | |
| 718 | 126000 | SL.014.1000 LIGHTING | Olive, Patricia A | EXEMPT | 39,956 | 40,655 | 699 | 01/04/2016 | | |
| | | | | | | | 85,867 | | | |
| EMPLOYEES HIRED IN 2017 | | | | | | | | | | |
| 718 | 127100 | A.10.1220.1000 SUP - Supervisor | Anderson, Michael | EXEMPT | 57,500 | 58,506 | 1,006 | 01/09/2017 | | |
| 718 | 121800 | A.03.1315.1000 COM - Comptroller | Leviton-Kramer, Kim | EXEMPT | 60,000 | 61,050 | 1,050 | 02/14/2017 | | |
| 718 | 210700 | B.33.3620.1000 ADM - Administration | Argila, Donna | EXEMPT | 45,197 | 45,988 | 791 | 03/11/2017 | | |
| 718 | 121800 | A.03.1315.1000 COM - Comptroller | Orenstein, Tania | EXEMPT | 110,000 | 111,925 | 1,925 | 04/26/2017 | | |
| 718 | 127600 | A.11.1420.1000 TWA - Town Attorney | Curran, Megan | EXEMPT | 42,000 | 42,735 | 735 | 05/20/2017 | | |
| 718 | 103000 | A.30.1480.1000 ITT - 311 CALL CENTE | Martin, Crystal | EXEMPT | 37,000 | 37,648 | 648 | 05/20/2017 | | |
| 718 | 210000 | B.32.8010.1000 Board Members | Wagner, Virginia M. | EXEMPT | 90,000 | 91,575 | 1,575 | 05/20/2017 | | |
| 718 | 128200 | A.12.1010.1000 Town Board | Bassett, Hawa | EXEMPT | 54,904 | 55,865 | 961 | 08/10/2017 | | |
| 718 | 121900 | A.25.1011.1000 TND - Meeting & Adm | Pagnani, Chase | EXEMPT | 45,000 | 45,788 | 788 | 09/09/2017 | | |